



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

**ALL COMMUNITY STALL APPLICATIONS WILL BE CONSIDERED BUT PLEASE NOTE THAT THERE IS LIMITED SPACE AVAILABLE. WE WILL DO OUR UTMOST TO ACCOMMODATE AS MANY AS POSSIBLE. SHOULD YOU NOT BE SUCCESSFUL FOR ISLE FEST 2019 BUT WISH TO APPLY FOR 2020 THEN PREFERENCE WILL BE GIVEN.**

In order to book a community pitch at Isle Fest, please complete and return this form via email to [admin@islefest.co.uk](mailto:admin@islefest.co.uk) ASAP

All community stalls are FREE OF CHARGE but must match the application criteria set out.  
We will only accept community stalls located on the Isle of Sheppey.

Applications via email to: [admin@islefest.co.uk](mailto:admin@islefest.co.uk)

Please fill in the following details :

CONTACT NAME	
COMMUNITY / CHARITY NAME	
ADDRESS	
COUNTY & POSTCODE	
VAT REG NUMBER	
TELEPHONE & MOBILE	
EMAIL	
WEBSITE (IF APPLICABLE)	



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

**COMMUNITY STALL CRITERIA**

Successful community / charity groups may only sell goods in relation to their given charity / fund raising. For example - you may want to raise awareness with flyers and information to promote your group, you may want to sell charity wrist bands and the such like. If you are in doubt, please contact us.

Under no circumstances can you sell any food or drink at your stall.

You must use a pop up gazebo that is no more than 3m x 3m and must also provide their own table and collapsible camping chairs (no more than 2 chairs) if required (please ensure you have the relevant means to secure your gazebo to the ground)

All goods / flyers / activities must take place within the gazebo space.

Each trade stand / pitch owner named on this application will be totally responsible for their own equipment and merchandise in relation to public safety and as a safe guard must have their own public liability cover. Isle Fest promoters and Sheppey Sports Club will not be held responsible for an accidents, damage, theft or otherwise to your stall or by your stall, merchandise to the public. Please ensure you have the necessary means to secure your stall and pitch.

The stall holder shall have no claim against the organisers or site owners for loss or damage to the stall holders fixtures and fittings or equipment caused by any person

<b>PLEASE PROVIDE REGISTRATION NUMBER, MAKE AND MODEL OF VEHICLE YOU WILL BE ARRIVING IN</b>	
<b>PLEASE STATE THE NUMBER OF STAFF ATTENDING ON YOUR STALL / PITCH (THIS WILL BE LIMITED TO 2 PEOPLE)</b>	

**YOUR VEHICLE WILL BE REQUIRED TO BE PARKED AT THE BACK OF YOUR STAND FOR THE DURATION OF THE EVENT. YOU WILL NOT BE PERMITTED TO DRIVE YOUR VEHICLE OFF THE FESTIVAL SITE AFTER SET UP. YOU WILL BE RESPONSIBLE FOR DISPOSING AND TAKING AWAY OF YOUR OWN WASTE. STAFF MUST ARRIVE TOGETHER AND NAMES MUST BE SUPPLIED IN ADVANCE.**



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

**INFORMATION REQUIRED**

**Please complete the following. Exhibitors will be required to provide copies of the following documentation in advance of the show and will not be allowed on site without these**

Please provide us with a description of your intended fund raising activities or goods. We will use this information to market your attendance at the show:

Please provide a full price list (if applicable) of goods or the cost of activities taking place. Prices cannot be changed once your application has been submitted and confirmed and will be checked on the day:

Please note that due to the location of this event there is no electrical supply on site and all outside stands will be required to supply their own generator if power is required **(not petrol by any means)**

**PLEASE ATTACH COPIES OF ALL SUPPORTING DOCUMENTATION**

**NO GLASS BOTTLES WILL BE ALLOWED ONTO THE FESTIVAL SITE**

**YOU WILL NOT BE PERMITTED TO SELL ANY FOOD OR DRINK**



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

**PLEASE NOTE THE FOLLOWING ARRIVAL AND SET UP TIMES FOR YOUR STAND**

**SUNDAY 26<sup>th</sup> MAY 2019**

ARRIVAL FROM : 08.00 : NOT LATER THAN : 09.00  
SET AND READY BY : 11.00 : FOR GATES AT 11.30 : EVENT FINISH : 18.00

NO ENTRY TO COMMUNITY GROUPS WILL BE PERMITTED AFTER THE ABOVE LISTED AND DESIGNATED TIMES. ANY COMMUNITY GROUP ARRIVING AFTER THE STATED TIME WILL NOT BE PERMITTED ON SITE. FAILURE TO ABIDE BY OUR TERMS & CONDITONS WILL RESULT IN CLOSURE OF YOUR STALL AND NO TRADING WILL TAKE PLACE.

**PRICING 2019**

<b>Community / Charity Groups</b>	<b>FREE</b>
-----------------------------------	-------------



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

**Terms and Conditions**

1. Access to set up within the Festival Site (Sheppey Sports Club, Queenborough Road, Halfway, Isle of Sheppey ) is available from 08.00 – 09.00 on Sunday 26<sup>th</sup> May 2019.
2. All vehicles must be parked behind your stall / gazebo by 10.00 on Sunday 26<sup>th</sup> May with stalls / stands must be open from 11.30 to 18.00 on Sunday 26<sup>th</sup> May 2019.
3. Each trade stand / pitch owner named on this application will be totally responsible for their own equipment and merchandise in relation to public safety and as a safe guard must have their own public liability cover. Isle Fest promoters and Sheppey Sports Club will not be held responsible for an accidents, damage, theft or otherwise to your stall or by your stall, merchandise to the public. Please ensure you have the necessary means to secure your stall and pitch.
4. Stall holders must be suitably dressed in clean appropriate clothing or uniform or protective clothing and be aware of their responsibilities in relation to the event.
5. The festival organisers and site owners will not be held responsible for any theft, damage or loss. Removal of your stall / pitch / gazebo can only be done between 18.30 and 19.30 on Sunday 26<sup>th</sup> May 2019.
6. The stall holder shall have no claim against the organisers or site owners for loss or damage to the stall holders fixtures and fittings or equipment caused by any person.
7. The individual trade stand holder is responsibility for the safety of their designated area and people in or around these at all times.
8. Re-stocking cannot take place and restrictions to vehicle movement will be imposed on the festival site. Please ensure you are fully stocked.
9. All trade stands must be kept clear of litter throughout the event and rubbish must be removed by each vendor from the site at the end of each day. No rubbish by vendors will be allowed to remain on the festival site. You are responsible for your own rubbish.
10. Signage or equipment must not encroach onto the pedestrian walkway in front of each designated area and all branding must be inside individual's trade stand.
11. Failure to comply with any regulation will lead to removal from the show.
12. Isle Fest terms & conditions are made up of all pages within this document (6 pages) and must be adhered to at all times.

All exhibitors must sign the contract below to indicate they have read and agree to the terms and conditions applying to the site offered to them as detailed herein. Failure to comply with this legislation will result in removal from the showground without recompense.



**ISLE FEST**  
**COMMUNITY STALL APPLICATION**  
**FORM 2019**

I have read and agree to the above conditions and have answered all questions in full for Isle Fest 2019

<b>NAME IN PRINT</b>	
<b>POSITION</b>	
<b>SIGN</b>	
<b>DATE</b>	

Please email completed forms to [admin@islefest.co.uk](mailto:admin@islefest.co.uk)

You will be notified if you have been successful to trade at Isle Fest 2019 at our earliest convenience.

**PLEASE CHECK YOU HAVE COMPLETED THIS FORM IN FULL**